



Risk Assessment for West Midlands Circus Centre

Risk Assessment for WMCC to re-open following COVID-19 pandemic

Persons or environmental aspects at risk / affected groups

Task Reference: COVID-19	A: Teachers	E:
Task Description: Additional precautions to take following COVID-19 pandemic	B: Participants	F:
	C: Other staff members	G:
Task Location: WMCC studio, offices and changing space	D:	H:

Identify below the hazard(s), including those to the environment, what might be harmed, and the required control measures

What is the hazard?

Who or what could be harmed, what happens, and how?	Control measures <i>needed</i> to reduce the risk to ALARP (As Low as Reasonably Practicable)	Control measures <i>already</i> in place	Further control measures to meet ALARP
<p>Rooms and access / egress routes could become contaminated with COVID-19 virus</p>	<p>All door handles and light switches to be wiped down with anti-bacterial products between class session.</p> <p>All aerial hoops and crash mats to be wiped down with anti-bacterial products after each class session.</p> <p>New rope/silk to be used between sessions, allowing 72 hours for silk & rope de-commission between classes.</p> <p>Where possible open other doors to improve airflow; NOTE not Fire Doors.</p> <p>Participants to stay within a marked 'bay' with their belongings for the duration of the session.</p> <p>Changing room space is restricted to one at a time</p>	<p>All of the measures listed as 'needed'</p> <p>Separate paging lines for equipment installed</p>	<p>To be completed by the teacher at the end of each session</p> <p>Teachers to page equipment to the appropriate paging line as marked, to avoid cross-contamination of kit</p> <p>Participants to wipe down aerial hoops and crash mats at the end of each session with the spray and appropriate wipes for that day</p> <p>Teachers to wash hands when entering and leaving the space</p> <p>If towels and couch cover are not directly placed into a washing machine they shall be stored in a plastic bag, such as a bin bag.</p> <p>Teachers to wipe down surfaces identified with anti-bacterial products between each class</p> <p>Control entry of early customers to premises.</p>
<p>Teacher/staff, or any household member, has symptoms of COVID-19 or has been contacted by the Test and Trace Team and told to self-isolate</p>	<p>All classes shall cease and a different teacher will be sought to leave if appropriate</p>		<p>Self-isolate and seek testing for the virus. If there is an identified outbreak and local 'lockdown', close WMCC and cancel all pending classes for that timescale.</p>

<p>Customer visits the bathroom</p>	<p>Ensure route is clear so there is no mixing with other members within social distancing recommendations</p> <p>Individual hand drying arrangements to be put in place (paper towels or individual flannels).</p> <p>Area where customer touched, door handles, taps, chain etc to be wiped clean with an anti-bacterial wipe at the end of each session.</p>	<p>Social distancing signs and allocated 'bays' for participants when training to ensure clear through routes</p> <p>Paper towels provided</p>	<p>Ensure separate hand drying arrangements are in place.</p> <p>Teachers to wipe surfaces at the end of each session</p>
<p>Teacher/staff member may be infected but unaware</p>	<p>The member shall follow any guidance offered if contacted by the Test and Trace Team.</p> <p>The teacher shall wear a face mask at the start and end of the session. Face masks when training has begun are not necessary</p> <p>Manual spotting techniques will not be used, unless there is an emergency recovery situation</p>	<p>Teachers have been given a face mask</p> <p>Teachers are to report if they have been contacted by the Test and Trace Team</p>	<p>If informed that the teacher/staff member has come into contact with someone who has been found to be positive, all classes they teacher shall cease until an alternative teacher can be put in place. The affected member shall self-isolate and obtain a test if requested.</p> <p>No manual spotting is to take place for class sessions and the teacher has their own 'teaching bay' with their own teaching equipment.</p>
<p>A customer, or any household member, may have symptoms of COVID-19</p>	<p>When the booking is made the Client shall be asked if they have any symptoms of COVID-19.</p> <p>When the customer arrives for the appointment, they shall be asked if they have any signs of COVID-19 or if they have been contacted by the Test and Trace Team.</p>	<p>Covid screening has been put on all bookings that requires an input on the booking system</p> <p>No participation without online booking shall be allowed</p>	<p>Teacher to ask Client on arrival if they have any of the 3 main symptoms of COVID-19 (high temperature, new or persistent cough, loss or change to smell or taster), or if they have been contacted by the Test and Trace Team.</p>

<p>Close contact with the participant could lead to a transmission of COVID-19</p>	<p>When making the booking the customer is briefed that a face covering is recommended until training commences, and anti-bacterial hand sanitiser shall be used.</p> <p>A face covering should be worn by the teacher when the customers arrive and before and after training has begun and ended.</p> <p>The teacher shall wash their hands prior to the participants arrive and after they have left and before the face covering is donned and doffed.</p> <p>When entering and leaving the studio the hands of the customers and the teachers shall be cleaned with hand sanitiser.</p> <p>Payments are taken online before class commences to stop the use of cash</p>	<p>WMCC shall ensure face coverings and anti-bacterial gel are available before any class commences.</p>	<p>Don face mask prior to participant arrival</p> <p>The Teacher shall wash hands prior to meeting the participants and following the class.</p> <p>Ensure hand cleaning protocols are observed.</p> <p>When possible, social distancing shall be observed, for example when demonstrating a stretch or exercise. There shall be no handshakes or hugs at the start or end of the class.</p> <p>The teacher shall avoid touching their face and eyes.</p>		
<p>Teaching customers in the 'At Risk' Category</p>	<p>No classes for the 'At High Risk (Clinically Extremely Vulnerable)' group shall be permitted without consent of their GP.</p> <p>Participants to be explained, made understood, and given satisfactory opportunity to ask questions about face to face classes and its increased risk of Covid infection</p> <p>Implementation of stricter than normal "Controls" including the restriction of manual spotting.</p>	<p>If decided to treat Clinically Extremely Vulnerable check when making booking that their GP has given permission</p>	<p>Risks explained on booking</p>		
<p>Noise in the class setting.</p>	<p>Raising of voices or continued talking will increase spittle as will the raising of heart rate, and, if the virus is present, increase the risk of transfer.</p>	<p>Class sizes reduced</p>	<p>Keep background noise levels down, including music.</p> <p>Reduce the amount of talking.</p> <p>Maintain small class sizes</p>		
<p>First Aid equipment and rosin</p>	<p>Items to be stored away. Teacher/customer to clean hands (wash or use anti-bacterial hand sanitiser) before retrieving items. Clean hands before retrieving equipment and wipe clean any equipment used by the customer before being stored away after use.</p> <p>Rosin socks made available for purchase to ensure no cross-contamination</p>		<p>Teacher to use hand sanitiser before collecting additional equipment.</p> <p>Teacher to return items to safe storage area directly after cleaning items as appropriate.</p>		
<p>I confirm that the controls identified will reduce the risk to as low as reasonably practicable (ALARP) when applied.</p>					
<p>Completed by:</p>	<p>Kim Charnock (Director)</p>	<p>Signature:</p>		<p>Date:</p>	<p>19/07/2020</p>